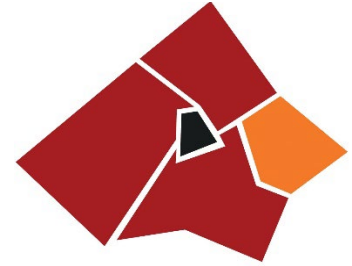


**Central Virginia Planning District Commission
Regular Meeting Agenda
5:00 p.m., November 21, 2024**



**CVPDC Offices – 828 Main Street, 12th Floor
Lynchburg, VA**

Electronic connection: <https://us02web.zoom.us/j/87136618101?pwd=tA1qyFaWX1WHFSVomJR1ritnm1na5D.1>

Meeting ID: 871 3661 8101; Passcode: 3706022; Dial In: (301) 715-8592

- 1) Welcome Reggie Bennett, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation Chair
- 3) Special Guest: Katie Conner, Virginia Tourism Corporation
- 4) Meeting Minutes: Regular meeting, September 19, 2024 (attachment)..... Chair
- 5) Central Virginia Commuter Assistance Program Strategic Plan ([link](#)) Chair & Staff
- 6) Electric Vehicle Charging Infrastructure Research: Next Steps (attachments) ... Chair & Staff
- 7) Organizational Reports.....Staff
 - a) Financial Report (attachment).....Sandy Dobyns
 - b) Executive Director’s Report (attachment) Alec Brebner
- 8) Member Local Government Contributions (attachment)..... Chair & Staff
- 9) Tobacco Commission Strategic Plan Input Session..... Chair & Staff
- 10) Schedule of Events Chair
 - a) Social gathering in 2025?
 - b) Next meeting: January 16, 2025
- 11) Other Business and Regional Roundtable Chair
- 12) Adjournment..... Chair

Central Virginia Planning District Commission
Amended Meeting Agenda Brief Sheet
5:00 p.m., November 21, 2024



- 1) Welcome Reggie Bennett, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation Chair
- 3) Special Guest: Katie Conner, Virginia Tourism Corporation
- 4) Meeting Minutes: Regular meeting, September 19, 2024 (page 4)..... Chair
The request of the Commission is approval of the minutes for its September meeting.
- 5) Central Virginia Commuter Assistance Program Strategic Plan ([link](#))Staff
CVPDC Commuter Assistance Program Manager Ada Hunsberger present the Commuter Assistance Program Strategic Plan to the Commission at its regular September meeting. It appears [here on the CVPDC website](#). The plan is in draft form. No comments or corrections have been received. The adopted plan is due to the Department of Rail and Public Transportation.
The request of the Commission is adoption of the Commuter Assistance Program Strategic Plan as presented.
- 6) Presentation: Electric Vehicle Charging Infrastructure Research (page 15).....Staff
Senior Planner Mariel Fowler will present her findings regarding electric vehicle charging infrastructure. Attachments included in the agenda packet include a draft scope of work from Virginia Clean Cities to assist the CVPDC at no cost.
The request of the Commission is guidance as to how to proceed.
- 7) Organizational Reports.....Staff
 - a) Financial Report (page 17)Sandy Dobyns
 - b) Executive Director’s Report (page 11) Alec Brebner
- 8) Member Local Government Contributions (page 13 and 19) Chair & Staff
Planning District Commissions must develop recommendations to member local governments regarding membership contributions in November. Once recommended by the Commission, staff transmits requests to all members for consideration in their budget deliberations. Subsequent to local government budget development, the PDC prepares its annual budget (April-May).
The request of the Commission is approval of a schedule of membership contributions based on \$0.675 per capita. No increase is recommended.
- 9) Tobacco Commission Strategic Plan Input Session..... Chair & Staff

The Virginia Tobacco Region Revitalization Commission has invited CVPDC Executive Director Alec Brebner to participate in its Strategic Plan Public Input Session. Staff seeks direction from Planning District Commissioners as to how to respond to five questions prepared for the input session. Virginia Tech’s Office of Economic and Community Engagement, which staffs GO Virginia Region 2, will facilitate the TRRC’s input session.

No formal action is necessary. Engagement in discussion is encouraged!

- 10) Schedule of EventsChair
 - a) Social gathering in 2025?
 - b) Next meeting: January 16, 2025

11) Other Business and Regional RoundtableChair
Commissioners may address the group with items of interest to the region.

12) Adjournment.....Chair



Central Virginia Planning
District Commission
828 Main Street, 12th Floor
Lynchburg, VA 24504
Office: (434) 845-3491
cvpdc.org

**Central Virginia Planning District Commission
Executive Committee Meeting – Draft Minutes
September 19, 2024; 5:00 PM**

**Meeting Location - CVPDC Offices
828 Main Street, 12th Floor
Lynchburg, VA 24504**

Members Present:

Chairman Reggie Bennett, Altavista Town
Frank Rogers, Campbell County
Tom Lawton, Campbell County
Greg Patrick, City of Lynchburg, Proxy for Wynter Benda
Jeremy Bryant, Amherst County
Gary Shanaberger, Altavista Town
Bruce Johannessen, Town of Bedford
John Sharp, Bedford County
John Spencer, Appomattox County
Megan Lucas, Lynchburg Regional Business Alliance

Members Joining Virtually:

None

Staff Present:

Alec Brebner
Sandy Dobyns
Kelly Hitchcock
Mariel Fowler
Patti Lassiter
Ada Hunsberger

Others Present:

Emily Stock, VA Department of Rail and Public Transportation: Central Virginia
Rail Economic Development Study (Guest Speaker)
Donna Vincent, Greater Lynchburg Habitat for Humanity: CVPDC Housing
Development Program grantee (Guest Speaker)

1. Welcome and Introductions

Chairman Reggie Bennett welcomed the Board and guests. The meeting started at 5:01PM.

2. Consideration of Requests for Electronic Participation

There were no members joining virtually for this meeting.

3. Special Guests: VA Department of Rail and Public Transportation: Central Virginia Rail Economic Development Study

- a. Emily Stock virtually joined the meeting to discuss the Central Virginia Rail Economic Development Study. Emily gave an overview of the study that Virginia Department of Rail and Public Transportation was asked to do by the General Assembly with the assistance of the Virginia Economic Development Partnership. The goal of the study is to evaluate rail-centric economic development opportunities in Central Virginia. DRPT has been asked to look at both passenger and freight rail enhancements that encourage intermodal and other non-intermodal market opportunities that may yield long-term success and growth in the region. The study is due to the General Assembly by November 1.

The study area included the City of Lynchburg and Bedford, Campbell, Amherst, and Appomattox counties. The first step was the literature review. Based on that information, DRPT developed four different opportunity concepts.

- the potential for a Bedford passenger rail stop
- a potential transit-oriented development at Lynchburg's Kemper Street Station
- rail-served site – a typical economic development site
- transload facility – not necessarily a manufacturing site but more of a transfer point between rail and truck.

The four opportunity concepts were then put through a multi-criteria analysis that allowed for an initial screening. This allows for a better comparison between four very different scales of economic development, freight and passenger rail. All the projects scored similarly except the Lynchburg Kemper Street Station. This is due to the concept not being as well developed right now. The remaining three potential projects were taken through an economic impact analysis and a benefit-cost analysis. All three scored above 1 and were determined to be good investments.

Working with the VEDP, a site analysis was also completed for the study. This was to look for potential rail-served sites. Bedford already has the station location that has been determined and set but the other two options don't. After looking at sites in the region that are available and have rail access now. The tract in Amherst, Dillard's tract, rose to the top.

- b. Reggie introduced the next guest speaker, Donna Vincent of Greater Lynchburg Habitat for Humanity to speak with the Board about the work they are doing through the CVPDC Housing Development Program. Donna gave an overview of Greater Lynchburg Habitat for Humanity. Since 1988 they have partnered with 316 families. Habitat offers a zero-interest loans with mortgage payments fitting within the income of the family.

Donna posed the question, “Why does someone support Habitat? Because everyone needs a home. The service industry, made up of fireman, bank tellers, nurses, teachers to name a few, all need a home; and if it’s not affordable here, they will go elsewhere.” Donna thanked the Commission for their assistance with the grant.

Donna gave a progress report of the Knott Street Development that the grant has helped fund. The grant has allowed GLHFH to build the road, implement stormwater maintenance, and purchase contiguous properties. When this project is complete this grant will have helped to fund 9 properties totaling over \$2 million in appraised value.

4. Approval of Regular Meeting Minutes, July 18, 2024

Reggie asked if there were any changes to the minutes of the July 18 meeting. No discussion or other changes were made. A motion to approve the minutes was made by Tom Lawton and seconded by Jeremy Bryant. All were in favor, and the motion passed.

5. Central Virginia Flood Resilience Plan: Adoption

Alec presented the request for adoption of the Central Virginia Flood Resilience Plan. This plan was presented to the Commission in July by Kate Jones. The plan has a section for each locality should it decide to pursue funding. This plan was funded by the Community Flood Preparedness Fund. The 10 percent match came from the Commission. There was a public comment period, and with no public comments for/or against the plan, staff believes the plan is suitable for adoption by the commission at this time.

Frank Rogers asked “What is next? Will the locality be responsible for the recommendations?”

Kelly Hitchcock stated that the PDC can serve as the applicant and use the plan to help the locality pursue additional funding if they so choose.

Tom Lawton asked for further clarification about the November deadline mentioned. That deadline is associated with construction dollars. If a locality wants to pursue construction dollars they are required to have an approved Resilience Flood Plan. So, staff initiated the Resilience Flood Plan so the region’s localities could pursue construction dollars. The next round of allocations will have a deadline of November 15.

Reggie asked if there was a motion for adoption of the CVPDC Flood Resilience Plan. A motion to approve the plan was made by Frank Rogers and seconded by Gary Shanaberger. All were in favor, and the motion passed.

6. Presentation: Central Virginia Commuter Assistance Program Strategic Plan

Reggie introduced CVPDC staff member Ada Hunsberger who gave a presentation on the Central Virginia Commuter Assistance Program Strategic Plan. Ada thanked the Board and gave a brief overview of the new program. The PDC has had a long-standing commuter assistance program which was part of a multi-regional collaboration called Ride Solutions. Over the past year, DRPT has made some changes to the operations of its statewide commuter assistance program.

Ada explained, “Those changes brought us to the idea that maybe we needed to come up with a stronger commuter program locally. To align further with the statewide branding and to get something established that’s more familiar on the local level, working with DRPT and local partners, we’ve come up with a rebranded program called Central Virginia Commuter Services. This program is starting fresh, so that means a new website, new logo, and new marketing. The message is concise, this is that we’re doing in Central Virginia, which will help us promote our local program instead of the multi-regional (approach).”

For several years, CVPDC has applied for funding through the DRPT to fund the Commuter Assistance Program. New funding requirements necessitated the development of a strategic plan. Over the past 18 months, staff, together with statewide partners and community volunteers (the steering committee), have worked together to create this plan.

The purpose of the strategic plan is to guide the programming activities and ensure resources are being used most effectively. The plan is data-driven and establishes the mission, goals, objectives, and performance measures by which the program will be evaluated. This five-year plan will be updated annually so that staff can continually evaluate the plan and the strategies used to ensure they are most effective.

The purpose and the goals of the Commuter Assistance Program are these three key points

- increase transit ridership;
- to increase car and van pools in our region, walking and/or biking; and
- to get involved with local employers to initiate commuter benefit programs. This DRPT grant funding will allow for free resources employers can pass onto the employees.

Next steps are holding a public comment period from October 1 through the 31. Staff will ask for consideration of adoption at the next meeting November 21, 2024. In order to, be eligible for grant funding next year, DRPT requires the plan to be adopted by November 24.

Frank Rogers asked for more information about the strategies to connect with employers. Ada said that the document will list strategies that staff will use. Ada also shared some examples of how she has been going out to the business networking meetings being held by the Chamber. Ada and Kelly will also be doing a Podcast for a Chamber. Staff will also make direct contact with businesses. Staff is working with DRPT to connect with employers who might be interested in starting a vanpool program.

Tom Lawton asked if this program would assist with taking people to medical appointments. Ada stated that the program focuses on people's commute to work.

7. Presentation: Electric Vehicle Charging Infrastructure Research

Reggie introduced Mariel Fowler, senior planner with the CVPDC, who will present her research into Electric Vehicle Charging Infrastructure. Mariel stated that this request came from the TPO committee, asking for information to see what programs are available to localities to expand their EV infrastructure as the demand grows in the region. Erin Belt, Program Manager with VDOT gave a presentation about the National Electric Vehicle Infrastructure (NEVI) program to the TPO, and based on questions from the presentation, Mariel did her research.

The two questions from that meeting were

- What resources are out there to assist localities pursue federal funding?
- How can the CVPDC help?

Mariel found a lot of available resources like mapping and data analysis locator projection tools and technical assistance programs that are ready to work with localities one on one. There are also grant funding opportunities like VDOT's statewide NEVI program and the Federal Charging and Fueling Infrastructure funding.

Mariel went on to describe an effort that staff can undertake to enhance potential future applications and prepare for the next round of funding. Currently, most of the competitive grants are closed, but how can staff start preparing for funding now for next year. Today, staff seeks direction from this Board to continue with this effort. If the Board approves moving forward, the Virginia Clean Cities (VCC) is willing to provide support and assistance for the development of a regional plan.

Frank asked the questions, "Is this an appropriate role for government? Is there not a private-sector solution to this? What are all the localities stepping into this instead of waiting for Target or Sheetz to come to it?"

Mariel explained that VDOT's NEVI program encourages that public-private partnership. The program says to have the locality apply for the funding and the vendor provides the 20%. Sometimes the site host will be a locality-owned facility. Alec commented that in the packet VCC has sent a draft scope of work that is for your consideration. CVPDC would be happy to assist with this if the Board wishes to move forward.

Tom Lawson asked, "How many charging stations are in our area? Would that include buses? AltaVista schools are using them."

Mariel said she can forward the link to the website that has that information. Frank asked for the data breakdown for our area. As of 2021, there were 500 and as of 2023 there are 926.

Reggie asked if the Board would like to have more time to review the information and revisit it at our next meeting. Frank agreed with the Chair. Reggie asked Alec to get all the information to the commissioners for review; and then at the next meeting, they would readdress.

8. Organizational Reports

b. Financial Report – Fiscal year 2025

Alec asked Sandy Dobyons to update the Board on the Year-End and July Financial Reports. Sandy explained that the YE Report has not changed, it is the same as she previously reported. CVPDC did come in under budget. Sandy stated that the audit is still being worked on. The July report looked fine – nothing unexpected.

b. Executive Director’s Report

i. Annual Audit Update

Alec mentioned that he and the Chair had a Letter of Engagement to sign for the auditors. The audit should be completed and able to be presented in January.

ii. On-Call Consultant bench update

Alec updated the Board on a Procurement Directors and Purchasing Officers lunch that the CVPDC will host. CVPDC did this last year and wanted to give procurement agents the opportunity to meet the new Department of General Services Representative for our region, Kimberly Mitchell. During the meeting, CVPDC will share the On-Call Consultants bench that will be uploaded to our website. These consultants can provide planning, architectural, and/or engineering services. At the request of Robert Hiss, Alec has gathered information about on-call grant writers as well. That will be made available.

Alec deferred to Megan Lucas from Lynchburg Regional Business Alliance who gave an update on the current rail study. She explained that it’s a result of the previous request by Senator Newman for an inland rail port. The region did not win that study, so Senator Newman requested this study. There are no surprises in the study; it has good information but says to do more studies. “What we were hoping the study would identify in the region are the potential rail serve industrial sites. We can look at our own localities’ industrial sites and say ‘It’s got rail; we know that will work.’” Megan further stated, “If we want that information we’ll have to do another study.”

9. Other Business

Gary Shanaberger mentioned that they received a letter from DEQ asking for contact information for our Regional Water Supply Plan. “Are we going to do this as a region or is every locality going to be responsible for this?”

Frank commented that CVPDC has taken the lead on this in the past but thinks they had received a grant to do the work. Frank would like the CVPDC to do that again but understands there is no compensation being offered at this time by the DEQ. Frank believes a coordinated response would be best but not sure what the budget might be, not only dollars but staff time. Alec stated that he would be going to the Virginia Association of PDCs in Charlottesville and will discuss there and get back to the Board.

The Chair mentioned that if your locality has anything you’d like to work on this upcoming year please reach out to Alec or himself.

10. Adjournment

The motion to adjourn was entertained by the Chair. Megan made a motion to adjourn, and Tom seconded the motion. The meeting was adjourned at 6:06 PM.

X _____
Signature attest

Date



**Central Virginia Planning
District Commission**
828 Main Street, 12th Floor
Lynchburg, VA 24504
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Staff Report

Special Guest: Katie Conner, Virginia Tourism Corporation

Katie serves as a Senior Destination Development Manager in the Partnership Marketing division of Virginia Tourism working with communities throughout the Virginia Mountains and Central Virginia tourism regions. In this position, Katie works with industry stakeholders to facilitate the development of community-based tourism programs and new product that drive revenue generation and job creation along with aiding tourism-related businesses. Katie is responsible for supporting and providing counsel in strategic tourism planning efforts, technical assistance, product development, cooperative marketing, and consulting services to all communities in her regions, as well as connecting industry partners with VTC services.

Katie holds a Master of Business Administration degree from Longwood University and a Bachelor of Science degree in Communication with a concentration in Public Relations from Radford University. Katie is a Leadership Roanoke Valley alumna and serves in an advisory role with the program as well. Katie is a Board member with The Advancement Foundation, the Virginia Association of Destination Marketing Organizations, and holds several other certifications and committee positions within her service region. She is passionate about helping elevate the communities she works with and loves interacting with visitors about how and why they chose to visit an area.

Katie is a lifelong resident of Botetourt County and loves this community where she was raised and continues to live with her loving husband, Kevin, and dependable dogs.

CV Commuter Assistance Program Strategic Plan

Over the past year, Ada Hunsberger has been working with our local and state partners to rebrand and expand our existing commuter assistance program. The new program, called *Central Virginia Commuter Services*, will provide resources to both commuters and local employers to encourage and facilitate the use of alternative modes of transportation in the region including carpooling, vanpooling, transit, and biking/walking. Ada is working with Stimulus Advertising to develop a new website and materials to promote our new Central Virginia Commuter Services program. The program's new website is CVCommuterServices.org.

CVPDC applies yearly for grant funding from DRPT to operate this program. This past year, DRPT instituted a new requirement that all grant recipients have a strategic plan for their Commuter Assistance Program; therefore, Ada has worked with local stakeholders and our state partners to develop the 2025-2029 Commuter Assistance Program Strategic Plan. This plan outlines the operating services and resources needed to operate the program in the most cost-effective manner.

The Transportation Technical Committee, DRPT, and VDOT have all reviewed the plan. Ada presented the draft plan to the Planning District Commission at its regular September meeting. A thirty-day public comment period commenced thereafter, on Monday, September 23, and ended on October 25, 2024. No public comment was received.

DRPT requires the plan to be adopted by November 24, 2024, to ensure eligibility of the Commuter Assistance Program for grant funding in FY26. The draft plan is [available on the site here](#). The request of the Commission is adoption of the plan as presented.

Electric Vehicles (EV) Charging Infrastructure Initiative

The Planning District Commission entertained a presentation about avenues to support electric vehicle charging infrastructure in Central Virginia. The Commission opted to adjourn debate until the November meeting. The summary titled "CVPDC ELECTRIC VEHICLES (EV) CHARGING INFRASTRUCTURE INITIATIVE" and a draft scope of work that Virginia Clean Cities would provide to the region at no charge, if requested, follow this report.

Organizational Reports

Sandy Dobyms will present an up-to-date report of the CVPDC's finances. Commissioners will note a new format. The accounting software Quickbooks generates the report, which staff hopes Commissioners will find simpler, more reliable, and more transparent. Feedback is welcomed.

Alec Brebner will update the Commission on an upcoming deadline for local governments regarding an unfunded state mandate for regional water supply planning. Discussion is encouraged.

Local Government Membership Contributions

The CVPDC is a membership organization. Participation in the Planning District Commission is voluntary. The organization provides regional planning, technical assistance, consolidated services, and direct investment throughout Central Virginia. Membership contributions make this work possible by constituting the financial foundation for the organization. These contributions fund the local matches required of state and federal grants that fund much of the CVPDC's work.

The staff of each member local government begins development of a budget during the winter to recommend to its council or board. Each November, therefore, the Commission must develop a recommendation to the governing bodies of each member locality for membership contributions. The [CVPDC bylaws](#) provide that the Commission request contributions on a per capita basis. The bylaws direct the Commission to utilize population estimates available from UVA's Weldon Cooper Center for calculations. Each town pays a flat fee since its population counts toward the dues of the county in which it resides.

The per capita rate for CVPDC membership contributions in the current fiscal year is \$0.675. Each town's payment is \$1,227. The total collected in FY2025 is \$184,312. Staff's preliminary expectations for the upcoming fiscal year are that grant requirements for local matching dollars will not increase. Staff would therefore advise the Commission to recommend the following membership contribution schedule based

on the current per capita rate of \$0.675. The underlying population figures appear on a separate, enclosed spreadsheet.

Staff-Suggested Membership Contributions Schedule by Locality

Locality	FY25 Contribution	2023 Population Estimate	Per Capita Rate	Suggested FY26 Contribution
Altavista Town	\$1,227			\$1,227
Amherst Town	\$1,227			\$1,227
Appomattox Town	\$1,227			\$1,227
Bedford Town	\$1,227			\$1,227
Brookneal Town	\$1,227			\$1,227
Amherst County	\$21,019	31,223	\$0.675	\$21,076
Appomattox County	\$11,160	16,728	\$0.675	\$11,291
Bedford County	\$53,962	80,759	\$0.675	\$54,512
Campbell County	\$37,770	56,028	\$0.675	\$37,819
Lynchburg City	\$54,086	80,736	\$0.675	\$54,497
TOTALS	\$184,132	265,474		\$185,330

Tobacco Commission Strategic Plan Input Session

CVPDC’s Alec Brebner has been invited to provide input into the Virginia Tobacco Region Revitalization Commission Strategic Plan. Alec seeks feedback from the Planning District Commission on the questions to be posed so as to best represent Central Virginia. An informal conversation with notetaking will commence for this agenda item. No formal action is necessary.

TRRC’s Strategic Plan’s Five Areas of Focus:

1. Analysis of TRRC’s long-term financial future under different spending and investment scenarios (How long does the TRRC want to exist? How should we adjust our investments and spending to ensure impact over that time period?)
2. Fresh look at what the TRRC’s role in workforce education should be, since arrival of VEDP’s Talent Accelerator Program, Department of Workforce Development and Advancement and major new state investment in workforce credentials (How to avoid duplication and meet workforce education needs specific to our region?)
3. Fresh look at TRRC’s role in industrial site and building development, especially in light of major new state investment through Virginia Business Ready Sites Program (How to maximize state and Federal investments in our industrial sites/buildings while meeting the unique needs of our rural communities?)
4. Review impact of previous funding priorities (economic development, business recruitment, broadband, R&D, tourism, healthcare, and agribusiness), assess where TRRC support can create

greatest impact going forward, and prioritize funding accordingly (Are there parts of big issues like housing and healthcare where TRRC investments can have an outsized impact? Are there specific sectors, like agriculture and forestry, where we should be focusing more?)

5. Analysis of what staffing and organizational structure could enable the most effective use of the TRRC's remaining assets (Are there models for which our newly created Foundation allow us to pursue? How can the TRRC be more effective in bringing state, federal, and nonprofit funding into the footprint?)

Social Gathering for FY2025?

The CVPDC has hosted a holiday social in Lynchburg each of the past two Decembers. In December of 2023, we invited the board of the Lynchburg Regional Business Alliance, the Central Virginia Workforce Development Board, the CVTPO Policy Committee, and the Central Virginia Radio Communications Board. Would you, Planning District Commissioners, like to gather in 2025? Should we consider a different location and premise for gathering?

CVPDC ELECTRIC VEHICLES (EV) CHARGING INFRASTRUCTURE INITIATIVE

Your CVPDC staff is providing information and staying current on available resources, grants, and funding opportunities to support local efforts that align with national and state electric vehicle charging infrastructure initiatives. They share a summary of resources, programs, potential funding sources, and links to detailed information with your TTC members.

To qualify for funding from programs like VDOT NEVI, a partnership between site hosts, property owners, EV technology providers, and utility companies is required. To identify these partners, the Virginia Clean Cities (VCC) Coalition can assist us with stakeholder outreach efforts. For example, the VCC and CVPDC staff can connect your economic development and tourism directors or other relevant staff in your locality with EV experts and resources. This effort can help identify businesses along the NEVI corridors (Rt. 460 and Rt. 29) and gauge their interest in a partnership. The VCC can also be a neutral intermediary between site hosts, electric companies, and EV technology vendors. For this purpose, we have compiled a list of tasks and deliverables VCC will help achieve for this initiative, which can be found on the following page.

This initiative aims to develop a well-defined plan for identifying and recommending priority locations within our communities for EV charging and alternative fueling stations. A regional plan could help improve the chances of securing funding for implementation and construction and address infrastructure gaps to meet growing demand. This will advance national efforts and facilitate access to a convenient, affordable, reliable, equitable, and safe fueling and charging network in our region.

The table below lists examples of local and regional governments' approaches to advancing EV infrastructure plans. The link directs you to the full document published online.

RESOURCE	DESCRIPTION
<u>Virginia Beach Community Charging Plan (2023)</u>	City's plan outlines how it can address EV charging infrastructure deployment, based on literature, expert input, city staff contributions, public engagement, and spatial analysis. It culminates in 34 recommendations and 70 actions for the City.
<u>Metropolitan Washington Council of Governments</u>	Regional EV readiness working group and clearinghouse with resources for local governments.
<u>Richmond EV Initiative Readiness Plan (2013)</u>	Funded by DOE, it sets the stage for the region's EV adoption.
<u>PlanRVA Priority Climate Action Plan (2024)</u>	Received funding from EPA's Climate Pollution Reduction grant, currently in the survey phase for a Comprehensive Climate Action Plan.
<u>South Central Regional Council of Governments & Live Green Connecticut Municipal EV Readiness Toolkit (2020)</u>	Presents results from a 12-week training series on EV readiness topics relevant to local governments.
<u>Kings County Association of Governments Electric Vehicle Readiness Plan (2020)</u>	Maps multifamily housing density in each municipality within their region as part of an initiative to ensure equitable investment in EV infrastructure.
<u>San Bernardino Council of Governments Zero-Emission Vehicle Readiness and Implementation Plan, California (2019)</u>	Details existing conditions, future infrastructure needs, and a comprehensive plan to help the region meet those needs.
Flint Hills MPO EV Readiness Plan, Kansas	<u>(website)</u> . In the works, and currently in the assessment and analysis phase. A timeline and the project task list are posted on their website to give an idea of the process.
<u>Hillsborough TPO Electric Vehicle Infrastructure Plan, Florida (2023)</u>	Shares result from community engagement efforts and propose policy recommendations and strategies for EV infrastructure deployment.
<u>Eagle County Electric Vehicle Infrastructure Plan, Colorado (2023)</u>	A county-focused plan that describes siting criteria and outlines the strategies intended to help the county meet its EV adoption goals.

In line with future CVPDC initiatives, we can consider including an Electric Vehicle Charging Infrastructure component in our 2050 Long-Range Transportation Plan.

CVPDC ELECTRIC VEHICLE CHARGING INFRASTRUCTURE INITIATIVE

The following list outlines tasks and deliverables for the Virginia Clean Cities (VCC) to support and assist the CVPDC EV Charging Infrastructure Initiative, aiming to advance the region's EV infrastructure planning and deployment. VCC would provide this assistance at no cost to Central Virginia should the Planning District Commission wish to proceed.

1. Conduct research and analysis to identify and evaluate suitable locations for installing new EV charging stations, considering factors such as existing infrastructure, NEVI corridor proximity, traffic density, electrical demand, accessibility, and Justice40 benefits.
2. Provide an estimate of the costs associated with installing and maintaining EV charging infrastructure, including equipment, labor, ongoing maintenance, and electricity costs.
3. Once suitable locations are identified, coordinate outreach efforts to local businesses, organizations, and utility providers to explore potential partnerships with the local government that will support and enhance the submission and requirements of federal and state funding applications (i.e., VDOT's NEVI, FHWA's CFI, etc.)
4. Develop a comprehensive project plan for installing the identified charging stations, outlining each partner's responsibility, budget considerations, funding opportunities, and potential challenges.
5. Serve as the liaison between vendors and localities/PDC while offering *support and guidance* for accessing and navigating available resources, *preparing funding applications*, and engaging with various VCC programs as applicable (e.g., Charging Smart, Rural Reimagined, Mid-Atlantic Electrification Partnership).

Central Virginia Planning District Commission
Profit & Loss Budget vs. Actual
 July through October 2024

11/13/24

Accrual Basis

	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · Dues	184,132.00	184,132.00	0.00	100.0%
4150 · DHCD	0.00	114,971.00	-114,971.00	0.0%
4200 · Grant Revenue				
0000001 · Appomattox Church St water line	0.00	7,500.00	-7,500.00	0.0%
0000002 · Bedford Town CDBG (Hilltop)	11,881.15	26,500.00	-14,618.85	44.8%
0000003 · CEDS	0.00	30,000.00	-30,000.00	0.0%
0000004 · Brownfields EPA	13,391.83	20,000.00	-6,608.17	67.0%
0000005 · Chesapeake Bay WIP III - DEQ	0.00	58,000.00	-58,000.00	0.0%
0000007 · DRPT/FTA	32,987.88	263,250.00	-230,262.12	12.5%
0000008 · Natl Fish & Wildlife-Middle James	0.00	75,000.00	-75,000.00	0.0%
0000010 · Ride Solutions	-84.75	0.00	-84.75	100.0%
0000011 · USDOT Safe Streets & Roads 4A	33,655.46	210,000.00	-176,344.54	16.0%
0000012 · VDOT PL	92,098.30	362,700.00	-270,601.70	25.4%
0000013 · VDOT Rural	17,233.34	58,000.00	-40,766.66	29.7%
0000014 · Virginia Housing	5,023.39	50,000.00	-44,976.61	10.0%
0000020 · SCRC	2,270.33	22,000.00	-19,729.67	10.3%
0000023 · Altavista Planning Grant - CDBG	0.00	11,500.00	-11,500.00	0.0%
0000024 · Altavista Streambank Stabilizat	0.00	7,000.00	-7,000.00	0.0%
0000025 · Amherst Co Madison Heights PG	0.00	11,500.00	-11,500.00	0.0%
0000026 · Appomattox CVCC welding - GoVA	0.00	7,500.00	-7,500.00	0.0%
0000027 · Appomattox CVCC Welding - TRRC	0.00	5,000.00	-5,000.00	0.0%
0000028 · Pamplin Lead Assessment	0.00	6,000.00	-6,000.00	0.0%
0000029 · FEMA Hazard Mitigation Plan	0.00	55,000.00	-55,000.00	0.0%
0000030 · Bedford Hilltop Phase II	0.00	33,333.00	-33,333.00	0.0%
0000031 · Agribusiness Planning TRRC	0.00	20,000.00	-20,000.00	0.0%
0000032 · Agribusiness Planning VDACS	0.00	35,000.00	-35,000.00	0.0%
0000034 · DRPT - CAP	5,557.29	51,200.00	-45,642.71	10.9%
Total 4200 · Grant Revenue	214,014.22	1,425,983.00	-1,211,968.78	15.0%
4250 · Revenue - WIOA services billed	20,875.38	70,000.00	-49,124.62	29.8%
4255 · Revenue - SA services	50,051.87	164,000.00	-113,948.13	30.5%
4260 · Revenue - Radio Board services	10,008.79	36,000.00	-25,991.21	27.8%
4300 · Interest Income	5,616.54	10,000.00	-4,383.46	56.2%
Total Income	484,698.80	2,005,086.00	-1,520,387.20	24.2%
Gross Profit	484,698.80	2,005,086.00	-1,520,387.20	24.2%
Expense				
5100 · Operations				
5002 · Full Time Salary	168,225.51	607,748.00	-439,522.49	27.7%
5040 · Part-time	4,308.36	26,272.00	-21,963.64	16.4%

Central Virginia Planning District Commission
Profit & Loss Budget vs. Actual
 July through October 2024

11/13/24

Accrual Basis

	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
5050 · Benefits	46,573.35	209,754.00	-163,180.65	22.2%
5101 · Accounting Services	3,522.93	9,000.00	-5,477.07	39.1%
5102 · Auditing Services	0.00	11,000.00	-11,000.00	0.0%
5103 · Printing and Binding	0.00	1,000.00	-1,000.00	0.0%
5104 · Legal Services	1,848.00	3,000.00	-1,152.00	61.6%
5106 · Advertising	200.00	1,500.00	-1,300.00	13.3%
5109 · Fiscal Agent Expense	-20,875.38			
5120 · Contractual Services	12,355.00	22,000.00	-9,645.00	56.2%
5140 · Insurance	3,589.90	3,600.00	-10.10	99.7%
5150 · Communication - Internet svcs	867.14	2,600.00	-1,732.86	33.4%
5152 · Telephone	2,046.91	7,300.00	-5,253.09	28.0%
5153 · Postage	414.00	1,000.00	-586.00	41.4%
5161 · Lease/ Rent of Building	24,619.00	74,219.00	-49,600.00	33.2%
5170 · Lease/Rent of Equipment	1,163.15	4,000.00	-2,836.85	29.1%
5210 · Furniture and Fixtures	0.00	1,000.00	-1,000.00	0.0%
5220 · Computer Equipment & Software	10,399.75	25,000.00	-14,600.25	41.6%
5230 · Office Expenses	1,467.24	5,000.00	-3,532.76	29.3%
5240 · Books and Subscriptions	196.64	500.00	-303.36	39.3%
5300 · Travel	3,662.70	10,000.00	-6,337.30	36.6%
5303 · Education and Seminars	771.08	5,000.00	-4,228.92	15.4%
5403 · Special Meetings	365.97	5,000.00	-4,634.03	7.3%
5404 · Dues and Subscriptions	8,052.75	10,000.00	-1,947.25	80.5%
5405 · Miscellaneous Expenses	87.80	1,000.00	-912.20	8.8%
Total 5100 · Operations	273,861.80	1,046,493.00	-772,631.20	26.2%
6200 · Direct project expenses				
6201 · Consultants	140,340.68			
6202 · Contracted services	1,598.00			
6203 · Advertising	2,533.97			
6240 · Miscellaneous	629.00			
6280 · Website maintenance	8,850.00			
6200 · Direct project expenses - Other	0.00	958,593.00	-958,593.00	0.0%
Total 6200 · Direct project expenses	153,951.65	958,593.00	-804,641.35	16.1%
Total Expense	427,813.45	2,005,086.00	-1,577,272.55	21.3%
Net Ordinary Income	56,885.35	0.00	56,885.35	100.0%
Net Income	56,885.35	0.00	56,885.35	100.0%

July 1, 2023 Population Estimates for Virginia and its Counties and Cities

Published on January 29, 2024 by the Weldon Cooper Center for Public Service, Demographics Research Group,
demographics.coopercenter.org

FIPS Code	Locality	April 1, 2020 Census	July 1, 2023 Estimate	Change since 2020 Census	
				Numeric Change	Percent Change
Virginia					
009	Amherst	31,307	31,223	-84	-0.3%
011	Appomattox	16,119	16,728	609	3.8%
019	Bedford	79,462	80,759	1,297	1.6%
031	Campbell	55,696	56,028	332	0.6%
680	Lynchburg*	80,395	80,736	341	0.4%
Total Counties		182,584	184,738	2,154	1.2%
Total Cities		80,395	80,736	341	0.4%

***IMPORTANT NOTE:** Across the country, localities with relatively large college populations, including some Virginia localities, were often undercounted in the April 1st, 2020 Census Count. In order to correct this undercount, the 2020 population estimates are benchmarked on the Weldon Cooper Center estimates instead of the 2020 Census count for localities with populations that are comprised of over 20 percent college students. This includes Charlottesville, Harrisonburg, Lexington, Lynchburg, Montgomery County, Prince Edward County, Radford, and Williamsburg.

Metropolitan Areas

Locality	April 1, 2020 Census	July 1, 2023 Estimate	Change since 2020 Census	
			Numeric Change	Percent Change
Blacksburg	169,514	168,561	-953	-0.6%
Bristol combined	92,730	91,650	-1,080	-1.2%
Charlottesville	226,021	231,577	5,556	2.5%
Harrisonburg	138,567	141,498	2,931	2.1%
Lynchburg	262,979	265,474	2,495	0.9%
Northern Virginia	3,077,537	3,113,080	35,543	1.2%
Richmond	1,314,434	1,354,620	40,186	3.1%
Roanoke	315,251	313,052	-2,199	-0.7%
Staunton	125,433	126,233	800	0.6%
Virginia Beach	1,751,333	1,755,091	3,758	0.2%
Winchester	119,539	125,093	5,554	4.6%
Total metropolitan	7,593,338	7,685,929	92,591	1.2%

Micropolitan Areas

Locality	April 1, 2020 Census	July 1, 2023 Estimate	Change since 2020 Census	
			Numeric Change	Percent Change
Big Stone Gap	39,817	38,667	-1,150	-2.9%
Bluefield	46,699	45,299	-1,400	-3.0%
Danville	103,091	101,419	-1,672	-1.6%
Martinsville	64,433	61,789	-2,644	-4.1%
Total micropolitan	254,040	247,174	-6,866	-2.7%

Neither metropolitan nor micropolitan	797,349	795,929	-1,420	-0.2%
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Planning Districts*

Locality	April 1, 2020 Census	July 1, 2023 Estimate	Change since 2020 Census	
			Numeric Change	Percent Change
1 LENOWISCO	83,566	81,926	-1,640	-2.0%
2 Cumberland Plateau	100,689	96,909	-3,780	-3.8%
3 Mount Rogers	186,722	184,351	-2,371	-1.3%
4 New River Valley	184,990	183,586	-1,404	-0.8%
5 Roanoke Valley-Alleghany	336,211	333,562	-2,649	-0.8%
6 Central Shenandoah	307,211	310,528	3,317	1.1%
7 Northern Shenandoah Valley	242,944	249,994	7,050	2.9%
8 Northern Virginia	2,550,377	2,566,483	16,106	0.6%
9 Rappahannock-Rapidan	182,963	187,629	4,666	2.6%
10 Thomas Jefferson	263,617	272,011	8,394	3.2%
11 Central Virginia	262,979	265,474	2,495	0.9%
12 West Piedmont	239,609	234,361	-5,248	-2.2%
13 Southside	80,190	78,345	-1,845	-2.3%
14 Commonwealth Regional Council	101,288	101,228	-60	-0.1%
15 Richmond Regional	1,120,304	1,160,180	39,876	3.6%
16 George Washington Regional Commission	382,551	400,385	17,834	4.7%
17 Northern Neck	50,158	50,708	550	1.1%
18 Middle Peninsula	92,886	93,784	898	1.0%
19 Crater	551,486	573,011	21,525	3.9%
22 Accomack-Northampton	45,695	45,336	-359	-0.8%
23 Hampton Roads	1,749,361	1,753,239	3,878	0.2%

* Some counties are members of multiple PDCs