

**Central Virginia Planning District Commission
Amended Meeting Agenda
5:00 p.m., July 18, 2024**



**CVPDC Offices – 828 Main Street, 12th Floor
Lynchburg, VA**

Electronic connection: <https://us02web.zoom.us/j/85344721636?pwd=qHIDWHdbvcAy1WbE31NSqY86aUI8dX.1>

Dial In: (301) 715-8592

Meeting ID: 853 4472 1636

Passcode: 218655

- 1) WelcomeRichard Conner, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation Chair
- 3) Special Guests
 - a) Jerry Silva, Virginia Tobacco Region Revitalization Commission – Energy Ingenuity Fund
 - b) Kim Soerensen, United Way of Central Virginia – Childcare and Workforce Development Center
- 4) Regular Meeting Minutes: May 16, 2024 Chair
- 5) Position Reclassification: Deputy Director of Workforce Development Chair & Staff
- 6) Central Virginia Flood Resilience Plan: PresentationKate Jones – Berkley Group
- 7) CVPDC Brownfields Redevelopment Program..... Chair & Staff
- 8) CVPDC Resolution of Support: SMART SCALE Round-6 Applications..... Chair & Staff
- 9) CVPDC Virtual Meeting and Participation Policies..... Chair & Staff
- 10) Organizational Reports.....Staff
 - a) Financial Report.....Sandy Dobyns
 - b) Executive Director’s ReportAlec Brebner & Staff
 - i. Staffing
 - ii. Safe Streets for All update
 - iii. Commuter Assistance Program update
 - iv. Electric Vehicle Charging Infrastructure update
- 11) Selection of PDC officers for 2024-2025..... Chair

12) Other Business Chair

13) Adjournment..... Chair

Central Virginia Planning District Commission
Amended Meeting Agenda Brief Sheet
5:00 p.m., July 18, 2024



1) WelcomeRichard Conner, CVPDC Chair

2) Consideration of Requests for Electronic ParticipationChair

3) Special Guests

a) Jerry Silva, Virginia Tobacco Region Revitalization Commission – Energy Ingenuity Fund

b) Kim Soerensen, United Way of Central Virginia – Childcare and Workforce Development Center

4) Regular Meeting Minutes: May 16, 2024 (to be provided under separate cover)....Chair
The request of the Commission is approval of the minutes of the May meetings.

5) CVPDC Position Reclassification: Deputy Director of Workforce Development (page __)
..... Chair & Staff

Virginia Career Works – Central Region is implementing staff changes to adjust to decreased funding levels. This includes partnering with workforce development boards in adjacent regions to share a compliance officer and reassignment of remaining responsibilities of the former Operations Coordinator. The Central Virginia Workforce Development Board wishes to recognize Tim Saunders’s increased role with a title change and salary increase budgeted for him in its Program-Year 2024 budget. A pay range reclassification should accompany Tim’s title change to Deputy Director of Workforce Development. Tim will present a sample of recent work funded by a grant from the new state department doing business as “Virginia Works.”

The request of the Commission is approval of the title, job description, and an accompanying pay grade of 15 (\$62,165 – \$96,357).

6) Central Virginia Regional Resiliency Plan: PresentationKate Jones – Berkley Group
A presentation about the draft CVPDC Flood Resiliency Plan appears on the July agenda in anticipation of an action item in September. The plan will go out for public comment and to each member local government for a final review and comment before a final draft is proposed for adoption at the PDC’s regular September meeting.

The request of the Commission is to receive information.

7) CVPDC Brownfields Redevelopment Program (page __)Chair & Staff

The CVPDC's \$500,000 Brownfields Community-Wide Assessment Grant is nearly drawn down well ahead of the execution period (June 2025). Staff continues to hear of new needs and existing opportunities with served landowners.

The request of the Commission is authorization to proceed with procurement of professional services for assistance with a repeat grant application.

8) CVPDC Resolution of Support: SMART SCALE Round-6 Applications (page__) Chair & Staff

Three Central Virginia local governments seek to apply for funds for seven transportation projects. Each local government requests a letter of support from the Planning District Commission for their applications to the Commonwealth Transportation Board's SMART SCALE program. SMART SCALE is Virginia's largest pool of money for transportation improvements and requires no local match. A draft resolution listing the seven projects appears in agenda packets.

The request of the Commission is adoption of a resolution of support for seven SMART SCALE applications from Central Virginia.

9) CVPDC Virtual Meeting and Participation Policies (page __) Chair & Staff
Recent changes to the Code of Virginia increase the number of meetings the PDC can conduct virtually from one to two. The number of in-person meetings a Commissioner may join remotely has also increased from one to two.

The request of the Commission is approval of updates to virtual meeting policies in accordance with the Code of Virginia.

10) Organizational Reports.....Staff

- a) Financial Report, Month Ending May 2024 (page __).....Sandy Dobyms
- b) Executive Director's ReportAlec Brebner
 - i. Staffing
 - ii. Safe Streets for All update
 - iii. Commuter Assistance Plan update
 - iv. Electric Vehicle Charging Infrastructure update: Presentation by Mariel Fowler

Staff will present items that may be of interest to the Commission. Discussion is encouraged. No action is required.

11) Selection of PDC officers for 2024-2025.....Chair

The CVPDC's bylaws provide that its chairmanship shall rotate each year in alphabetical order of locality. The PDC has developed a practice whereby the chief administrative officer of the locality of the chairman serves as Treasurer. The slate of officers nominated for Fiscal Year 2025 are as follows:

Chairman: Reggie Bennett – Altavista

Vice-Chairman: Drew Wade – Amherst County

Treasurer: Gary Shanaberger – Town of Altavista

12) Other BusinessChair

Commissioners may address the group with items of interest to the region.

13) AdjournmentChair