

**Central Virginia Planning District Commission
Regular Meeting Agenda
5:00 p.m., May 16, 2024**



**CVPDC Offices – 828 Main Street, 12th Floor
Lynchburg, Va.**

Zoom link: <https://us02web.zoom.us/j/84052812889?pwd=ajJad0x6R2c0S0w0VGxzaWRpYjE5dz09>

Phone: (301) 715-8592

Meeting ID: 840 5281 2889

Passcode: 475794

- 1) Welcome and Introductions Richard Conner, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation..... Chair
- 3) Special Guest: Lauren Stuhldreher, US Economic Development Administration
- 4) Minutes Chair
 - a) Regular Meeting, March 21, 2024 (attachment)
 - b) Executive Committee meeting, April 11, 2024 (attachment)
- 5) Town of Bedford CRISI program funding application (attachments) Chair & Staff
- 6) Rural Transportation Planning Work Program (attachment) Chair & Staff
- 7) 2024 Community Development Priorities (attachment) Chair & Staff
- 8) Fiscal Year 2025 Work Plan & Budget (attachment) Chair & Staff
- 9) Organizational Reports Staff
 - a) Financial Report (See Item 8.).....Sandy Dobyns
 - b) Executive Director’s ReportAlec Brebner
 - i) US EPA [Local Leadership Survey](#)
 - ii) Staffing update
 - iii) Next meeting: July 18, 2024
- 10) Other Business and Regional Roundtable Chair
- 11) Adjournment..... Chair

Central Virginia Planning District Commission

Amended Meeting Agenda Brief Sheet

5:00 p.m., May 16, 2024



1) Welcome and Introductions

2) Consideration of Requests for Electronic Participation

3) Special Guests: Lauren Stuhldreher, US Economic Development Administration

Lauren Stuhldreher serves as the Economic Development Representative for the Commonwealth of Virginia at the United States Department of Commerce, Economic Development Administration. She works collaboratively with local and regional stakeholders on economic development investments that have included workforce development initiatives, industry and feasibility studies, construction of multi-use buildings, and infrastructure improvements throughout Virginia, totaling over \$130 million dollars since 2019. Prior to joining the U.S. Economic Development Administration in October 2019, Lauren worked as a Program Coordinator at Northwestern University and most recently as the Incentives Coordinator at the Virginia Economic Development Partnership. She earned her bachelor's degree from Virginia Tech and is a recipient of the U. S. Department of Commerce Bronze Award for Superior Federal Service.

4) Meeting Minutes

a) Regular Meeting, March 21, 2024

b) Executive Committee meeting, April 11, 2024

The Executive Committee met on April 11, 2024, to prepare a recommendation on a work program and budget in accordance with CVPDC bylaws. Membership of the Executive Committee is a subset of membership of the Commission. Those NOT on the Executive Committee may abstain from voting on Item (4b).

The request of the Commission is approval of the minutes of the March 21 meeting. The request of Executive Committee members is approval of the minutes of the April 11 meeting.

5) Town of Bedford CRISI Program Funding Application

The Town of Bedford is back for another Intergovernmental Review, this for an application to the federal Consolidated Rail Infrastructure and Safety Improvements grant program. The Town is developing an application for funding of a passenger rail station with the support of the Virginia Passenger Rail Authority. An intergovernmental review form and information about the project are enclosed. Project information supporting the Town's unsuccessful 2021 application is also enclosed.

The request of the Commission is support of the Town's application by acclamation. If approved, staff would prepare a letter of support.

6) Rural Transportation Work Program

CVPDC must prepare an annual work program to articulate to VDOT initiatives in which CVPDC will invest resources. Completion of this exercise qualifies CVPDC for a \$58,000 State Planning & Research grant for technical assistance to rural areas of the region. CVPDC's initiatives for the coming fiscal year include a stormwater inventory for the newly expanded town of Bedford and active transportation activities for multi-modal corridors. The SPR grant requires a 20% match.

The request of the Commission is approval of a Resolution Approving the Fiscal Year 2025 Rural Transportation Planning Work Program.

7) 2024 Community Development Priorities

Each year, the Virginia Department of Housing & Community Development (DHCD) asks planning district commissions to submit CDBG program priorities and potential grant submittals as it maintains its Community Development Block Grant (CDBG) program. Each PDC's CDBG Program Priorities submittal is used to establish baseline ranking points for expected applications. CVPDC circulated the program priorities form to member local governments and compiled the results in the attached CVPDC FY25 CDBG Program Priorities sheet. Changes to the program for the current application cycle are included as well

The request of the Commission is approval of the CVPDC FY25 CDBG Program Priorities for submittal to DHCD.

8) Fiscal Year 2025 Work Program & Budget

The Executive Committee of the Central Virginia Planning District Commission met on April 11, 2024, to discuss CVPDC's work plan and budget for the fiscal year ranging from July 1, 2024, to June 30, 2025. The Executive Committee unanimously recommended approval of the proposed work plan and budget.

The request of the Commission is approval of the FY25 Work Program & Budget as recommended by the Executive Committee.

9) Organizational Reports

a) Financial Report

b) Executive Director's Report

i) US EPA [Local Leadership Survey](#)

ii) Staffing Update

iii) Next meeting: July 18, 2024

Staff will present items that may be of interest to the Commission. Discussion is encouraged. No action is required.

10) Other Business and Regional Roundtable

Commissioners are encouraged to share items of interest to the region.

11) Adjournment