

Executive Director's Retirement Announcement

ATTACHMENT 7

From: Gary Christie, *Executive Director*

It's been an honor and a privilege working at the Commission over the past 16 years. I appreciate the support that the Commission and our communities have shown and am proud of the work we have done.

I have an April 30 target date in mind for my retirement that is flexible depending on the needs of the Commission.

At the October 21 Commission you'll need to decide:

1. How to conduct the search for the next PDC Executive Director:
 - Use an outside search firm
 - Search conducted by PDC staff
 - Search conducted by one of the localities

2. Who will oversee the search:
 - Executive Committee
 - Ad Hoc Committee
 - Full Commission

One timetable may look like:

November:

- Committee meets to develop marketing material and position profile
- Commission meets to review/approve marketing material

December/January

- Position Advertised

January

- Committee conducts electronic interviews with long list of candidates and narrows down to short list

February/March

- Short list candidates interviewed by Full Commission

May

- New Executive Director starts

Recommended Action:

1. Determine who will conduct the search
2. Determine who will oversee the search